



Regn. No.
HR-019-2016 -1326

OMAXE HEIGHTS (FARIDABAD) RESIDENT WELFARE ASSOCIATION (Regd.)

RESIDENT INFORMATION FORM

OWNERSHIP TYPE

☐ Single ☐ Joint ☐ Tenant ☐ HUF ☐ Company ☐ Shop

PHOTO
First-Owner/
Tenant and
Family
Members
(No Staple)

PHOTO
Co-Owner/
Tenant and
Family
Members
(No Staple)

TOWER NAME			
TOWER NO.			
FLAT NO.			
OHRWA MEMBERSHIP NO.		MEMBER NAME	

SUPER AREA (sq.ft.)		INTERCOM ID.	
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INTERCOM LINKED PHONE NO.	(Primary)	(Secondary)
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RADIUS & SOCIETYCONNECT LINKING	(Mobile No)	(Email ID)
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SHIFTING CHARGES		SHIFTING DATE	
RECEIPT NO.		RECEIPT DATE	

1. **FIRST OWNER DETAILS** *(To be filled by firstowner only, fill in BLOCK LETTERS)*

First Name	Last Name	Gender	Date of Birth
Father's/Husband's name	Mobile No.	Blood Group	Profession
Email ID.	Emergency Contact No.	Aadhaar No.	

2. **SECOND OWNER DETAILS** *(To be filled by Co- owner only, fill in BLOCK LETTERS)*

First Name	Last Name	Gender	Date of Birth
Father's/Husband's name	Mobile No.	Blood Group	Profession
Email ID.	Emergency Contact No.	Aadhaar No.	

3. **TENANT DETAILS** *(TO be filled by Tenants only, fill in BLOCK LETTERS)*

First Name	Last Name	Gender	Date of Birth
Father's/Husband's name	Mobile No.	Blood Group	Profession
Email ID.	Emergency Contact No.	Aadhaar No.	

4. FAMILY /OCCUPANT DETAILS

Sr. No.	Name	Date of Birth	Relation with first owner/tenant	Profession	Aadhaar Number	Blood Group
1.						
2.						
3.						
4.						
5.						

5. CAR PARKING DETAILS

S. No.	Allotted Parking No.	Parking Type (Open/Cover)	Car Make & Model	Registration No.	Sticker No. (if approved & issued)	RF ID No. (if approved & issued)
1.						
2.						
3.						
4.						

6. TWO WHEELER DETAILS

S. No.	Type (Scooter / Bike)	Make & Model	Registration No.	Sticker Issued (Yes/No)	Sticker No.
1.					
2.					
3.					

7. PERMANENT ADDRESS *(Field Mandatory in case of tenants):*

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8. FULL TIME DOMESTIC HELP DETAILS

S. No.	Name	SocietyConnect Dom. Help Passcode ID	Permanent Address	Govt. ID Type & No.	Police Verification Date
1.					
2.					

9. PET DETAILS (If any)

Pet 1		Pet 2		Pet 3	
Animal Type	Vaccinated (Yes/No)	Animal Type	Vaccinated (Yes/No)	Animal Type	Vaccinated (Yes/No)

Disclaimer: I/we hereby declare that above information provided by me/us is true to best of my/our knowledge. In case there is any change in above information, I/we will update it in the RWA's records time to time as per the process laid down by the association. I/we hereby also, confirm that RWA will not be responsible for any outcomes arising due to concealed or untrue information provided by me/us.

10.

	Signatures	Name	Date	Place
1 st owner/Tenant				
2 nd Owner/Auth. Signatory				

DOCUMENTS TO BE PROVIDED

- ☐ Flat ownership proof (RWA CAM Bill /Sale deed / Conveyance deed / Possession Letter)
- ☐ Rent/lease agreement for tenant
- ☐ Police verification for tenants
- ☐ Govt. Photo ID proof of first owner & second owner/ Tenant (Aadhaar Card/Voter ID Card, Pan Card/Passport/Driving License)
- ☐ Family Relationship Proofs (Date of birth certificate, Marriage Certificate, Passport)
- ☐ Parking Allotment Letters for each parking issued by the builder.
- ☐ Police verification for full time domestic help

FOR OFFICE USE ONLY (Office bearers' names to be mentioned in BLOCK LETTERS)

(Checked by)

(Verified by)

(Approved by)